

**Lake City Council Proceedings
September 5, 2023**

The City Council of Lake City, Iowa met in regular session at 6:00pm with Mayor Holm absent and Councilperson Bellinghausen presiding as Mayor Pro Tem. The following Council members were present: Bellinghausen, Bruns, Gorden, Daniel, Wilson. Also present was CA Matthews, Chief of Police Schaffer and Interim Public Works Director Janssen.

Consent Agenda: Motion by Bruns and seconded by Wilson to amend the Consent Agenda to strike f. Treasurer's July 2023 Report and amend the Agenda to strike Agenda item F "Approve the Community Building Manager Job Description, Revise Agenda item K. from \$5000 to \$10000 so that F. Resolution 2023-250 will now read as " Approve Resolution 2023-50: Resolution Pledging \$10,000 for the Pickleball Court in the FY24-25 Budget" and Add Agenda item "M. Approve Resolution 2023-52: Resolution Approving the Gambling Application Letter". The amended Consent Agenda consisted of the following: The amended 9-5-2023 Agenda, Minutes from the August 21, 2023 Regular Meeting, Summary List of Claims, Class C Retail Alcohol License for Jalisco, Special Class B Retail Native Wine License for Rhonda's Country Retreat, the Amended March 6, 2023 Minutes, the Amended March 20, 2023 Minutes, the Amended March 20, 2023 Agenda, the Amended June 19, 2023 Minutes, the Amended July 5, 2023 Minutes, the Amended July 5, 2023 Agenda, and the Amended July 17, 2023 Minutes, the 8-21-2023 Minutes, and the Summary Lists of Claims. All Ayes. Nays-None. MC.

Public Hearings: None

Citizens to Address the Council: No citizens addressed the Council.

Agenda: Motion by Gorden to approve the Wetter Hotel Sign Permit Application. Seconded by Daniel. All Ayes. Nays-None. MC.

Motion by Daniel to approve Wetter One Way Traffic Sign Requests on the South Corners of Center Street Where it Intersects with Main Street. Seconded by Bruns. All Ayes. Nays-None. MC.

Motion by Bruns to approve the Redenius Hunting Permit. Seconded by Daniel. All Ayes: Nays: None. MC.

Motion by Bruns to Approve the Luhning Hunting Permit. Seconded by Daniel. All Ayes. Nays: None. MC.

Motion by Wilson to Table the "Approve the Request(s) of the Community Memorial Building Board". Seconded by Bruns. All Ayes. Nays-None. MC.

Jeff Redenius addressed Council concerning Tax abatement and the Pool. Council directed CA Matthews to reach out to MIDAS to see about a community study for Urban Revitalization associated Tax abatement purposes.

Bruns motioned to approve the New Weekend Pool Hours for Future Pool Seasons and Weekend Hours of Operation for the Slide. Gorden seconded. All Ayes. Nays-None. MC.

For weekends only: the pool will be open starting at 1PM and will close at 6PM and the slide will be operational every hour at the 25-minute mark until the 10 minute adult swim, which is at the 50 minute mark of every hour.

Council discussed the color and texture options for the memorial tables in for the Townsquare. Council directed CA Matthews to use the grey smooth material for the top and to match as closely as possible the bottom material with what is currently being used by the bench in the Townsquare. Daniel made a motion to that effect. Wilson seconded. All Ayes. Nays-None. MC.

Bruns motioned to approve Resolution 2023-50: Resolution Pledging \$10,000 for Pickleball Court in the FY24-25 Budget. Daniel seconded the motion. Roll Call Vote: Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson. Nays-None. MC.

Wilson motioned to approve Resolution 2023-51: Resolution Approving the New Access Lease Agreement. Bruns seconded the motion. Roll Call Vote: Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson. Nays-None. MC.

Daniel motioned to approve Resolution 2023-52: Resolution Approving the Gambling Application Letter. Bruns seconded the motion. Roll Call Vote: Ayes: Bellinghausen, Gorden, Bruns, Daniel, Wilson. Nays-None. MC.

CA Matthews gave an update on the LMI Survey and indicated that if he is unable to secure volunteers that he will hire MIDAS to finish the remaining 200 houses as the potential grant money for the City is too significant as to risk not completing the LMI Survey.

CA Matthews provided a reminder of the Cemetery rules and read the following statement in Council: "This topic is a sensitive one and I want to approach it with the reverence it is due while I help to remind everyone of the rules and expectations they can have concerning the care and maintenance of the cemetery and what we expect from our deedholders.

Cemetries are a place to remember and honor our dearly departed. The Lake City Cemetery provides a physical space to grieve, reflect, and pay respect to loved ones that have passed away. It provides a place of comfort and peace and is a place where people can find solace and closure. Our cemetery also can be a place of hope because even though a loved one is gone their memory will live on and for those of faith it represents a physical place to remind them that the separation caused by the sting of death is but temporary.

We want all our deedholders to know that as a City we feel honored to be able to provide this service. At this time I want to remind our deedholders that the wind blows and can displace items such as flags, flowers, small toys, or other items left to honor and cherish loved ones. I must emphasize that while we do our best, the City makes no guarantee that such items will not be lost, misplaced, or not mowed over during our regular maintenance of the grounds. I must also emphasize that where the wind may put those items that those who maintain our cemetery simply

don't have the time to stop the mowing for every single item that is blown away, nor do we know to which plot the items belong to. Our long standard policy is to just keep mowing and I believe this is a standard practice at other cemeteries of smaller communities as well. This means that items will get shredded and may be visible when you come to visit our cemetery. I also want to set the expectation that when we mow, grass clippings may be on the grave markers. It is not intentional they should fall there and the City cannot stop where the wind may blow grass clippings or leaves or even items that get shredded while we mow.

Additionally, those who maintain our cemetery try their best to not run over any grave markers while mowing, but sometimes it happens and sometimes it leaves a rubber mark on the marker. And when this happens it doesn't mean they were disrespectful. It means they were fellow humans just trying to make sure the grass is short near the marker and they drove a little bit too close. And a mark was accidentally made. We do our best to maintain the cemetery in a manner that honors those who are buried there and look forward to continuing in that."

CA Matthews provided an update on the Lead Pipe Survey and indicated that over 300 homes have been contacted and that we must complete this survey by October 2024. CA Matthews expressed confidence the City will meet this deadline.

CA Matthews provided an update on Tree Maintenance and Removal and explained when the City is responsible for the removal of a dead or diseased tree and when a resident is responsible for the removal of a dead or diseased tree. The update also mentioned that the City would be accepting bids for the removal of dead and diseased trees. Because of budgetary constraints Council directed that Interim Public Works Director Janssen will create a list of the highest priority trees and that is the list that potential bidders shall bid against.

With no further business, Bruns motioned to adjourn the meeting. Seconded by Daniel. All Ayes. Nays-none. MC. The meeting adjourned at 6:29pm.

Next Meeting: The next council meeting is scheduled for September 18, 2023 at 6:00 p.m. in the City Hall Chambers.

Tyler Holm, Mayor

Jacob Matthews, City Administrator/Clerk

| 9-5-2023 CLAIMS REPORT | | |
|--------------------------------|----------------------------|----------|
| VENDOR | REFERENCE | AMOUNT |
| ACCESS SYSTEMS LEASING | ADMIN COPIER LEASE | 451.91 |
| ACCO UNLIMITED CORP | LIQUID CHLORINATING SOLN | 896.1 |
| KYLE BELLINGHAUSEN | CELL PHONE REIMBURSEMENT | 150 |
| LYNN BOYD | REIMBURSEMENT-OFFICE EQUIP | 50 |
| CALHOUN COUNTY CLERK OF COURT | COURT COSTS | 40 |
| CALHOUN COUNTY ENGINEER'S OFFC | GRAVEL MAINTENANCE | 2,288.00 |

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| COLLECTION SERVICES CENTER | CHILD SUPPORT | 200 |
| D.A. DAVIDSON & CO. | PROJECT 23 264 CDC0 SS | 500 |
| IA DEPT OF NATURAL RESOURCES | CONSTRUCTION PERMIT | 100 |
| EFTPS | FED/FICA TAX | 4,684.05 |
| DANNETTE ELLIS | CLEANING SERVICES | 990 |
| EMC NATIONAL LIFE COMPANY | LIFE INSURANCE | 77.5 |
| JASON GRAY | CELL PHONE REIMBURSEMENT | 150 |
| STEPHEN HALE | CELL PHONE REIMBURSEMENT | 150 |
| KENDALL & TAMI HOLM | YARD WASTE | 600 |
| IMWCA | WORKER'S COMPENSATION | 1,027.00 |
| INFINITY TRUST | VISION INSURANCE | 422.13 |
| IPERS | REMITTANCE | 10,289.71 |
| ZACH JANSSEN | CELL PHONE REIMBURSEMENT | 150 |
| MICHELLE JOHNSON | CLEANING SERVICES | 65 |
| LAUVER LAW | ADMIN LEGAL FEES-7-2023 | 1,172.50 |
| M&S DAISY HAULING | AUGUST 2023 HAULING | 11,611.00 |
| JACOB MATTHEWS | CELL PHONE REIMBURSEMENT | 150 |
| MID-AMERICA PUBLISHING CORP | LEGAL PUBLICATIONS | 275.1 |
| MOHR SAND & GRAVEL - CONCRETE | CONCRETE | 1,962.50 |
| MORROW'S STANDARD SERVICE | FUEL/REPAIRS | 908.63 |
| THE OFFICE STOP | OFFICE SUPPLIES | 33.59 |
| OUTLAW SIGNS | CITY CLOTHING | 231 |
| DAN SCHAFFER | CELL PHONE REIMBURSEMENT | 150 |
| SECURE SHRED SOLUTIONS LLC | QUARTERLY SHREDDING | 44 |
| DUSTIN SMITH | CELL PHONE REIMBURSEMENT | 150 |
| TOM STEINBORN | CELL PHONE REIMBURSEMENT | 150 |
| TREASURER - STATE OF IOWA | SALES TAX | 3,454.18 |
| TREASURER STATE OF IOWA | PAYROLL WITHHOLDINGS | 3,519.68 |
| U.S. POSTAL SERVICE | POSTAGE | 327.95 |
| WEBSTAUANTSTORE | CB EQUIPMENT | 2,947.52 |
| WHIPKEY, TROY & DENICE | EQCV502462 | 195 |
| ABBY WILSON | CELL PHONE REIMBURSEMENT | 150 |
| Accounts Payable Total | | 50,714.05 |
| Payroll Checks | | 18,318.48 |
| ***** REPORT TOTAL ***** | | 69,032.53 |